



Chhatrapati Shahu Ji Maharaj University Kanpur

(FORMERLY KANPUR UNIVERSITY, KANPUR)

Policy

for

Utilization of University Playgrounds and Sports & Games Facilities

Introduction

1.0 PROMOTION OF SPORTS: A SOCIAL NECESSITY

Sports infrastructure is vital to the growth and expansion of sports in India as we aspire to host mega sporting events and other national event in the future. It is equally important to improve sports infrastructure in University in order to develop budding talent and empower competitive athletes in the country. Presently, Kanpur, University has a growing population keen on witnessing and participating in sports and sporting events. It is therefore important to expand the capabilities and quality of sporting facilities and stadiums to accommodate and encourage this demand, keeping in mind the community, sports development, and economic impact.

The importance of sports and games is being increasingly recognised in University from both the educational and social points of view.

More and more funds are being allocated for encouraging sports in schools, colleges and universities; in fact, sports have become an essential part of the curricula.

Time was when only a few students who were fond of certain games, like hockey, football, cricket or tennis, were allowed special facilities. But now regular programmes are drawn up in all educational institutions to persuade as many students as possible, regardless of special aptitudes, to participate in games and not merely watch matches occasionally to cheer up their favourite teams and attend the prize distribution functions at the end of a sports season.

Educationalists and others have come to the conclusion that it is in the interest of society as a whole that adequate facilities should be provided, depending of course upon the availability of funds, for games and sports for the country's youth, both boys and girls.

Sports foster friendship and amity. Nor does the belief hold good any more that those who take part in sports or games would be no good at studies and that each year their absence from the class or shortage of lectures would be condoned because they can either attend to their studies or be on the playing field for some game or the other.

It is felt that apart from some exceptional cases of students showing extraordinary talent and skill in certain games, or students who are expected to be high on the merit list in university examinations, most other students should play one game or other, not necessarily for achieving distinctions but for the sake of sport.

Several factors need to be taken into account in this connection. First, physical fitness is of the utmost importance for everyone, young and old. Participation in games and sports invariably ensures good health, fitness and, generally, freedom from ailments of various types which find easy victims among people who take no physical exercise and are either lazy, indolent or desk-bound or are book worms and keep studying all the time under the mistaken concept that they can win success in life by studying all the time and concentrating on the development of their mental faculties. They feel convinced that brains matter, not brawn, that spending hours on the play-field is a waste of time. But such students, sooner or later, find that unless the human body is kept in smooth trim and in an overall fit condition, even the brain will refuse to co-operate after some time.

Actually, physical fitness is essential for proficiency in studies and for winning distinctions in examinations. Ailing bodies do not make for sharp brains. Exercise in some form or another is necessary, and sports provide an easy method to ensure such fitness. Secondly, regular participation in sports provides a healthy channel for diversion of energies.

Wherever students and other youth participate in sports regularly ensure constructive sublimation, misdirection of youthful vigour is much less and the tendency to indulge in indiscipline and mischief, disruptive activity of various kinds is curbed.

Young people have surplus energy, and if this is fruitfully utilised, the foundations are laid for a healthy society where people are fully aware of the need for discipline, co-operative effort, team spirit, the cult of sportsmanship, of joint devotion to the achievement of a common goal in collaboration with others.

2.0 GOVERNMENT INVOLVEMENT: Policy support

2.1 Institutional framework

Recently, increased capital investments and successful large-scale hosting of events have boosted the development of sports infrastructure in India, also opening up various commercial opportunities in the industry. However, regulation of the Indian sports industry regulation is still highly decentralised and fragmented.

National or state legislation for sports regulation does not exist in India. The Ministry of Youth and Sports (MYAS) has been established by the Government of India to create infrastructure, achieve excellence in national and international sporting events, and build

capacity for broad-based sports. In addition, the Sports Authority of India (SAI) has been set up by the ministry as an apex body. It develops and looks after stadiums and fields on behalf of the ministry. However, sports being largely a state subject, the bulk of the infrastructure are under the purview of state governments.

As a result, states fund the development of sports and related infrastructure according to their priorities. A comprehensive and uniform approach towards the development of sporting infrastructure across the country is lacking. While the government has launched initiatives such as introducing one-hour health and physical training every day as part of the CBSE high school curriculum, many schools lack the requisite infrastructure for the successful implementation of these initiatives.

A snapshot of the schemes and policies associated with sports infrastructure in the country is provided below:

Policies and schemes	Objectives of the scheme
National Sports Policy, 2014	<ul style="list-style-type: none"> Raising the standard of sports in the country. Promoting the development of adequate sports infrastructure across the country.
Revised Khelo India - National Programme for Development of Sports Scheme, 2016	<ul style="list-style-type: none"> The Urban Sports Infrastructure Scheme (USIS) has been merged under 'Khelo India - Sports Infrastructure' as a central sector scheme. In the recently launched Khelo India app, a user can search an exhaustive database for sporting facilities across the nation. The database includes SAI facilities, SAI-supported facilities, and private facilities.⁶
SAI Training Centre Scheme (STC)	<ul style="list-style-type: none"> Providing in-house training and coaching, along with nutritional assistance to sportspersons.
Come and Play Scheme	<ul style="list-style-type: none"> Ensuring optimum utilisation of five stadiums in Delhi. Opening designated areas in SAI stadiums for community sports.
Panchayati Yuva Krida Aur Khel Abhiyan (PYKKA) Scheme	<ul style="list-style-type: none"> Providing funds for sports infrastructure development and maintenance in villages and block panchayats.
National Playing Fields Association of India (NPFAI)	<ul style="list-style-type: none"> Spreading awareness on fitness and encouraging Indian children to play sports by building more playing fields and spaces in the country. Establishing playing fields associations at the state level so that NPFAI can sanction funds to these states for the development of playing grounds and parks.

2.2 Impact of quality sports infrastructure

University, Physical Education and Sports Department has the potential to transform itself into a global sporting powerhouse with far-reaching impact on health, and education. This would require a dedicated approach towards building quality sports infrastructure. Robust sports

infrastructure has a positive impact on not only the development of a sport ecosystem for a country but also the community and the economy at large.

2.2(a) Sports development

The state of sports infrastructure within a nation largely determines the state of sports in that nation. According to the 2006 Sports policy factors leading to international sporting success (SPLISS) study, **nine pillars influence the state of sports within a nation and its success in the global sporting arena: financial support, an integrated approach to policy development, participation in sports, a talent identification and development system, training facilities, coaching provision and coach development, international competition, athletic and post-career support, and scientific research.**

2.2(b) Community

Sports form an important thread in the fabric of the Indian community. As a country known for its love of cricket and other sports, Indians are clearly invested in sports. In a symbiotic relationship, communities feed the spirit of sports, while sports build a stronger sense of community. Improving or building on the current sports infrastructure contributes to this relationship both directly and indirectly.

Better investment in sports infrastructure leads to increased employment in the locality, as more workers are hired to improve or build stadiums, local residences, changing rooms, and other auxiliary structures for hosting a sporting event. This improvement in the locality might in turn benefit local stores and businesses on game days as sports fans flock to the area. It also provides better access to community members and facilitates interest in participating in competitive sports, serving as a valuable means to shape future talent in the country.

While the focus on sports infrastructure is largely concentrated on large-scale stadiums, it is also worthwhile to consider the utilisation and community impact of smaller, mobile facilities.

With the development and improvement of stadiums and other sports facilities in an area, it significantly benefits from a boost to tourism and consideration as a venue for mega sporting events, besides encourages a participation in physical activities and sports.

During the off season when there are no games, community residents and students can use the sporting centres for recreational sporting activities such as school events and games.

2.2(c) Economic impact

Community impact and economic impact are two sides of the same coin. Better sports infrastructure and construction of stadiums lead to increased business for local shops in the area, employment, and income for construction workers and skilled labourers, and increased revenue for stadiums and teams as updated facilities and expanded capacity bring in more exposure to the University.

In addition, the economic costs of health care may also be reduced as more people utilise these facilities and lead a healthier life. The construction or redevelopment of stadiums and sporting facilities opens huge opportunities for revitalising the surrounding local economy.

3.0 RECOMMENDATIONS

There are exciting opportunities for sports infrastructure to be uniquely developed and supported in University. Some of these opportunities can be realised through the introduction of special sports zones (SSZs), optimal utilisation of existing sporting facilities at educational institutions, and supporting the use of emerging technology.

Optimum utilisation of existing sporting facilities in Universities/ Institutions, openings to increase the usage of sports infrastructure in educational Universities/ Institutions must be explored. Larger communities should be encouraged to use these facilities during non-working hours of the institutes. Integration of these facilities with the community sports infrastructure within cities and towns will be of benefit and will also help in tackling the issue of underutilisation.

Approaches to deliver educational infrastructure to the public

Approach	Details
Managed by educational Universities/ Institutes	Institutes can allow communities within a certain area to use the sports facilities based on a 'Pay and Play' model.
Managed by third party	Institutes can tie up with third parties such as local sports clubs and NGOs. Third parties can in turn provide sports facilities to the public for nominal charges.

MYAS and SAI can provide incentives and encouragement to start-ups in the field of sports infrastructure through incubation centres within the Sports Specific Zones areas and any other sports institutions.

4.0 CONCLUSION

Sports form an important pillar of India's holistic growth. In order to place India firmly on the path to sports supremacy, due consideration must be given by ecosystem stakeholders to the state of sports infrastructure in India and the different hurdles that hinder its development. The designation and usage of Sports Specific Zones will go a long way towards ensuring a dedicated approach to infrastructure development by addressing some of the key challenges. By incorporating infrastructure planning in sports initiatives, encouraging and easing the path, and investing in technological upgrades to sports facilities, the sports department in the University can be equipped with the capacity and resources needed to achieve national long-term objectives.

HOWEVER, THE FOLLOWING CONSIDERATIONS PROVIDED BY THE DEPARTMENT OF PHYSICAL EDUCATION & SPORT CSJMU, KANPUR.

These will benefits to our sports infrastructure in terms of **development of sports, regeneration of communities and revitalisation of economies.**

- 1. Guidelines for Availability of Sports Facilities for Promotion of Sports & Games under the aegis of Pay & Play /Come & Play Scheme (Annexure 01)**
- 2. Guidelines for Coaches for Availing Sports Facilities (Annexure 02)**
- 3. Form of Undertaking (Annexure- 3)**
- 4. General Terms and Conditions for booking / hiring CSJMU Stadia, Swimming Pool Complex & Indoor Multipurpose Hall for Sporting & Non Sporting events (Annexure 04)**
- 5. Application form seeking booking of facilities in the Department of Physical Education & Sports (Annexure 05)**

Department of Physical Education & SPORTS

C. S. J. M., University, Kanpur

Pay & Play / Come & Play SCHEME

GUIDELINES for Pay & Play / Come & Play

The new Pay & Play / Come & Play Scheme is will be formally launched by Department of Physical Education & SPORTS Department at C. S. J. M., University, Kanpur. The Scheme will be started and keep in operation at CSJMU, Campus for each academic year.

MAIN OBJECTIVES

The main aim of the scheme is to impart Coaching & Training primarily to beginners to encourage mass participation in sports and for optimum utilization of the available sports infrastructure.

SPORTS DISCIPLINES COVERED & FACILITIES BEING PROVIDED

The scheme targets below and above 16 age group (boys & girls) sportsperson, so that talent could be spotted and nurtured by systematic coaching support available in the centre. The specific sports disciplines being covered under this scheme at CSJMU on the basis of available infrastructure, sports equipment and coaches and work load of Department of Physical Education & Sports are as under:

1. Athletics,
2. Swimming
3. Basketball,
4. Gymnastics,
5. Hockey,
6. Cricket
7. Handball
8. Volleyball,
9. Yoga,
10. Table Tennis,
11. Boxing, Taekwondo, Judo, Wrestling
12. Techno Gym,
13. Lawn Tennis,
14. Indigenous Games (Kho-Kho & Kabaddi)

The discipline-wise intake may be determined on the basis of infrastructure facilities, Coaching support available and the carrying capacity by the University Sports Council.

The specific timing will be earmarked for the trainees of this scheme, keeping in view the local school timings and also that it does not clash with regular classes of the Department of Physical Education.

AGE GROUP

Age group below 16 Years for "Come & Play" Scheme and above 16 Years of age for "Pay & Play" Scheme.

TRAINEES AS FEEDER TO SCHEME

Meritorious talent emerging from this scheme will also form a pool and entry link for induction into regular residential sports promotional schemes.

MONITORING OF PROGRESS OF COACHING OF TRAINEES

The trainees will be monitored by the Coaches/Sports Scientists on a quarterly basis & if satisfactory progress is not achieved at the end of 6 month after enrollment, he/she will be weeded out. They may also be weeded out if they do not have 75% attendance. Further trainees may also be weeded out at any time, if guilty of misconduct.

REGISTRATION

The application form is available at Pay & Play / Come & Play Section @ Rs.100/- each form. The registered trainees are issued an identity card/entry card. The registered trainees are provided playing arenas/ non-consumable equipment like field, track, table, mats etc. Minimum and inescapable consumables like balls, and other equipment is also be provided.

The complimentary membership (without fee) is issued to Arjuna and Dronacharya Awardees, International sportspersons and National medal winners during last 3 years, CSJMU employees, their spouse and children on yearly basis.

Fee Structure

S.N.	Discipline	Fees under scheme Come & Play (Under 16 years)	Fees under scheme Pay & Play (Above 16 years)
1.	Athletics,	Rs. 500/- per month	Rs. 800/- per month
2.	Boxing, Taekwondo, Judo, Wrestling	Rs. 500/- per month	Rs. 800/- per month
3.	Basketball,	Rs. 500/- per month	Rs. 800/- per month
4.	Gymnastics,	-	-
5.	Hockey,	Rs.400/- per month	Rs.700/- per month
6.	Cricket	Rs.1000/- per month	Rs.2000/- per month
7.	Handball	Rs.300/- per month	Rs.500/- per month
8.	Volleyball,	Rs.500/- per month	Rs.1000/- per month
9.	Yoga,	Rs. 250/- per month	Rs. 400/- per month
10.	Table Tennis,	Rs. 400/- per month	Rs. 800/- per month
11.	Lawn Tennis,	Rs. 750/- per month	Rs. 1250/- per month
12.	Swimming	Rs. 600/- per month	Rs. 1200/- per month
13.	Indigenous Games (Kho-Kho & Kabaddi)	Rs. 500/- per month	Rs. 800/- per month
14.	Techno Gym,	Rs.800/- per month	Rs.1000/- per month

Guidelines for Availability of Sports Facilities for Promotion of

Sports & Games under the aegis of

Pay & Play /Come & Play Scheme

1. As per directions of the Government of India, Ministry of Youth Affairs and Sports (Department of Sports) in order to promote sports and making fitness a way of life, has been put forward to make sports facilities available at C. S. J. M., University, Kanpur and its affiliated colleges on (Pay & Play / Come & Play SCHEME) for sports activities in C.S.J.M., University, Kanpur as per the following order:-

- i) Sports events and training programs organized/funded by Department of Sports (MYAS) or its entities. This includes camps/training under ACTC and Khelo India Program.
- ii) Sports events organized by India Olympic Association and/or National Sports Federations recognized by the Central Government.
- iii) Sports events organized by sports leagues and their units registered/ recognized by the National Sports Federation recognized by the Central Government.
- iv) Sports events organized by any Ministry/Department of the Central Government or its Public Sector Units.
- v) Sports events organized by State Government or its Public Sector Unit or any Sports Association recognized by the State Government.
- vi) Sports Clubs/units belonging to any School/University, where its Principal/Vice Chancellor undertakes the responsibility to maintain discipline and proper use of sports facilities.
- vii) Sports events organized by the National Sports Promotion Organizations recognized by the Central Government.
- viii) Sports events organized by sports clubs registered/recognized by the District Sports Officer.
- ix) Any other sport event permitted by Sports Authority of India.
- x) Coaches accredited by C. S. J. M., University, Kanpur and its affiliated colleges for training in sports as per the guidelines at **(Annexure-2)**.
- xi) **Sportspersons without Coach in the following order:**
 - a. Olympians and participants in the world championships.
 - b. Medal winners and participants in multilateral competitions.
 - c. Medal winners in national events organized by the Government or NSFs.
 - d. Athlete identified under Khelo India Program for nurturing talent or excellence in sports.
 - e. Medal winners in State level competitions.
 - f. Those already under training in C. S. J. M., University, Kanpur and its affiliated colleges facilities.
 - g. Children below 18 years of age. Inter-se preference would be given to young talent.
 - h. Other Sports persons.

2. While sports facilities would be made available on rental basis, the beneficiary would have to bear the following charges:-

- i) In case of sporting event, the organizers would have to pay applicable energy charges, which are Rs. 10/KW hour presently.
- ii) The organizer would have to ensure that after the event, the premises are left

neat and clean, failing which cleanliness charges @200% of actual would be levied.

- iii) In case hostel facility is made available, except in case of use for 1(i) above - upkeep and maintenance charges @ Rs. 100/- per athlete per day.
- iv) In case office space is made available on time sharing basis to coaching – Rs.1000 to Rs. 2000/- per day per Coach.
- v) For issue of photo identity card for entry to and use of the sports facilities - Rs. 100/- per coach/athlete/trainee per year.
- vi) In case of damage to property and equipment by negligence or deliberate action, cost for repair/replacement.

3. In the event there is more than one request for the same time/day for any sports facility, inter-se priority would be decided as per Para 1 above. If there is more than one request from the same category or organizations/persons for the same time/day, inter-se priority would be decided on importance and magnitude of the sporting event.

4. The booking for sports facilities whether for any specific event or for regular use would be done by sending request letter by posts/in-person to Registrar, C. S. J. M., University, Kanpur as the case may be, or by email at sportscouncil@csjmu.ac.in. The booking would be on first come first use basis.

5. The beneficiary would have to submit an undertaking in the form given at **(Annexure- 2)**

6. The charges, if any, levied or deposited before coming into force of this order shall not be waived or refunded.

7. This comes into force with immediate effect and Institute's referred office order stands modified to that extent.

(Authority: Vice Chancellor's approval dated.....)

Registrar

Guidelines for Coaches for Availing Sports Facilities

1. Sports facilities would be made available to accredited coaches on rental basis for the purpose of sports training, in such a manner that it does not adversely affect the Institute's own academic (theory, practical and coaching) requirements.
2. Interested coach would have to apply online at **www.csjmu.ac.in** under the tab **Sports Section** for accreditation, which shall be processed by the Registrar in consultation with Department of Physical Education & Sports/Secretary Sports thereafter, orders, shall be passed by the Estates Section.
3. The following coaches would be accredited on submission of documents without trial and interview:-
 - i. Those who have won medals in Olympics, world championship;
 - ii. Those who have been conferred the Dronacharya Award;
 - iii. Those who have won medals at multilateral international events;
 - iv. Those who have represented India in Olympics;
 - v. Those who have won medals in National events;
 - vi. Those who have won medals at State level events, which are recognized by their respective national federations; and
 - vii. Those who hold a degree/diploma from NIS, Patiala and LNIPE, Gwalior.
4. Any coach who does not come in any of the above categories, would have to appear for trial/ interview to demonstrate his competency to coach. The place and time would be decided by Department of Physical Education in consultation with Secretary Sports.
5. If there is more than one Coach desiring the same time slot in any sports facility, inter-se priority would be based in the order of priority of coaches listed in para 3 above and the level of athletes.
6. **Conditions:**
 - i. Coach would have to have 10 or more athletes under him, who take training at the same time slot. In the event, a time slot is available, it could be given to a coach having less than 10 but not less than 5 trainee athletes under him with the stipulation that within 3 months he would have minimum 10 trainees under him.
 - ii. Regular training being of importance preference would be given to coaches who need time slot on yearly basis.
 - iii. Coach is expected to use the time slot allotted to him for at least 20 Days in a month, failing which the time slot would be withdrawn and given to other coaches/ athletes.
 - iv. Coach remuneration would be a matter between the coach and his trainees. The Department of Physical Education / Secretary Sports would not give any remuneration to the coach.
 - v. Coach would have to ensure that his trainees abide by the undertaking submitted by them in the form given at **Annexure-3**.

FORM OF UNDERTAKING

For Use of Sports Facilities

(To be given by the Organizer, Coach and Sport Person as the case may be)

I _____ S/D/o _____

Aged _____ years R/O _____ submit the following undertaking: -

- i. I would ensure cleanliness of the sports complex/premises;
- ii. After use I would leave the sports ground/facility and equipment neat, clean and in orderly condition;
- iii. After use I would leave the sports equipment in its proper place;
- iv. I will switch off electrical appliances and light when not in use;
- v. I would not indulge in any act which damages any property, facility or equipment;
- vi. I would behave and conduct myself in a manner that does not become a nuisance for fellow sports person, coach or any other individual;
- vii. In the event I notice any damage to any sports equipment, ground or facility, I would immediately bring it to the notice of the concerned authority;
- viii. I would neither bring nor use single use plastic in the sports complex;
- ix. If I bring any disposable material, after its use I would deposit it in the garbage bin;
- x. It has been explained to me unambiguously that in the event I breach any of the above undertakings, my permission for use of the sports complex would be withdrawn without notice to me and I would become ineligible for use of sports facilities for 3 years;
- xi. I am responsible for my safety, and in the event I suffer an injury I alone would be responsible.

Sign _____

Name _____

Organization (If applicable) _____

Date _____

Verification by:

Sign _____

Name _____

Designation _____

**Department of Physical Education & Sports
C. S. J. M., University, Kanpur**

**General Terms and Conditions for booking / hiring CSJMU Stadia, Swimming Pool
Complex & Indoor Multipurpose Hall for Sporting & Non Sporting events**

1. No temporary structure would be created in the stadia premises, including grounds/field of play (court) without prior permission and approval of the Stadia Administrator. No digging is allowed.
2. Only removable markings /tapes on the grounds/field of play (court) are permissible with the approval of the concerned Administrator.
3. The organizers will be responsible for any accident or mishap including loss of life during the course of booking by the Organizer. PE & Sports Dept. CSJMU, Kanpur will not be responsible for any such accident.
4. During booking period, cleaning and scavenging of areas booked/being utilized, will be the responsibility of the organizer and the same will be handed over to PE & Sports Dept. CSJMU, Kanpur in a neat and clean state after the program (if the cleaning is not included in the tariff). The organizers will ensure that the venue shall be maintained clean during and after the event. In case it is not found clean within 24hrs.
5. After the completion of the event, PE & Sports Dept. CSJMU, Kanpur will get the complex cleaned by the cleaning agency deployed by PE & Sports Dept. CSJMU, Kanpur and the expenditure incurred will be recovered from the Security Deposit of the organizers.
6. No eatable can be served in the main arena (FOP & the seating area). Only pre-cooked / packaged food/snacks can be served in the catering point inside the built-up area of the stadium. Use of open/gas cooking may be allowed only in non-built-up and non-green areas which will be specially identified for the purpose by Stadia Administrator. It will be the responsibility of the organizer to ensure that any eatables brought inside the stadium complex are free from risks which affect the Health, Safety, Security, etc.,
7. No pets are permitted inside the Complex.
8. Smoking and drinking are strictly prohibited within the stadium premises, and it will be the responsibility of organizer to ensure compliance. Failure on part of event organizer to enforce this rule will attract a minimum penalty of Rs.1,000/- which would be deducted from the Security Deposit.
9. The organizer of any event must comply with the municipal and other by-laws, rules & regulations. No event will be allowed to take place without NOCs/licenses from (i) Kanpur Police (ii) Traffic Police (iii) Fire Service (iv) Excise Department, or any other department as required by law.
10. The organizer of the event shall get the stadium insured for the period of the booking. The insurance should cover complete stadium premises and the public. The value of such insurance cover will be informed by the Stadia Administrator.
11. It will be responsibility of the Organizer to arrange for crowd control, ushering and fire control during the event.
12. Medical facility for any contingency must be ensured by the organizer. This should include Medical Kit, First Aid-Box, qualified personnel and ambulance. These arrangements should be in place during the period of booking.
13. No vehicles will be allowed beyond parking areas.
14. No material, fittings, posters, etc. will be pasted or nailed on the stadium walls. The walls are covered with sound-proofing material which is fragile.
15. No material, including nails, which can cause damage to the walls / FOP / floor, will be used inside the arena/stadium.
16. It will be the responsibility of the organizer to ensure that all items brought inside the stadium premises are free from any type of Health, Safety, Security, Fire and other hazards.

17. No fireworks or explosives are permitted in the complex.
18. PE & Sports Dept. CSJMU, Kanpur will not be responsible for any losses due to disturbance/failure/breakdown of electricity, air-conditioning, other installation, water supply, fire, seepage of water through the roof or natural calamities like storm, flooding etc.
19. The organizer will submit a plan containing all the details of the additional structures like stage/seating arrangement etc. before the preparation of the event/programme.
20. During the event, proper signage should be displayed in and around the stadium premises to guide the public and avoid confusion. The same will be fixed and shown one day before the event to the Administrator or his representatives.
21. The banners or other display material must be removed by the organizer immediately after completion of event/programme or within the period of booking failing which, deductions will be made from the security deposit for removal of the banners by special labor employed for the purpose.
22. Any additional electricity point to be provided with the approval of the Administrator at no cost to SAI. All points from which electricity is Electricity charges will be charged as per actual consumption + service tax as applicable (to be calculated based on existing tariff).
23. Booking Cancellation Charges:

1.	90 days before the date of event.	Nil
2.	89 th day to 45 th day prior to the date of event,	25% of the total booking amount
3.	44 th day to 15 th day prior to the date of event,	50% of the total booking amount
4.	14 th day to the 7 th day prior to the date of event	100% of the total booking amount
5.	6 th day to the of the event.	100% of the total booking amount
6.	Under extra ordinary circumstances, the cancellation of booking will be examined on case to case basis by the competent authority for partial or full waiver of cancellation charges. All such cases shall have the approval of Governing Body of SAI.	
7.	Processing fee will be fortified in all cases of cancellation of sports & non – sports events.	

23. PE & Sports Dept. CSJMU, Kanpur will be given complimentary passes /tickets equivalent to 5% seats of each category.
24. Estimates for any loss/damage to PE & Sports Dept. CSJMU, Kanpur infrastructure/fittings/ installations during the booking period will be prepared by the CPWD/ Maintenance agency, and the same would be recovered from the organizer.
25. PE & Sports Dept. CSJMU, Kanpur shall allot to organizers parking space inside the stadium for limited vehicles only during booking period.
26. Banner / Poster and publicity of the programme are not permitted till the confirmation of booking.
27. Sale of tickets of any of the programme will start only after confirmation of booking of the stadium and required permission from Police and other organizations.
28. PE & Sports Dept. CSJMU, Kanpur will provide security as per its normal security deployment. However, for any additional requirement in the light of magnitude of the programme to be held at the area booked, the organizers may request PE & Sports Dept. CSJMU, Kanpur for the deployment of extra security guards which will be arranged by PE & Sports Dept. CSJMU, Kanpur through the agency providing security in the campus and the payment for such additional security would be made by organizers as per prevailing norms.
29. PE & Sports Dept. CSJMU, Kanpur will provide free water supply including drinking water, other than bottled water as normally available in the stadium.

30. An inventory should be prepared of the items brought inside the premises by the organizer and be got verified by the Security Supervisor of the Security Agency deployed. The gate pass for taking the items out of the premises should be issued by the Administrator or his representative after the same is again verified by the Security Supervisor.
31. The Administrator may implement any other terms/conditions and guidelines in public interest during booking period, the same will be binding on the organizer.
32. The Organizer is required to take any compulsory licensing for the copy right works by the organizers during the events failing which; the consequences will be responsibility of the organizers.
33. In case any dispute arises, the same will be settled by the Arbitrator, appointed by Secretary Sports, PE & Sports Dept. CSJMU, Kanpur.
34. The Courts of Kanpur Nagar will have the exclusive jurisdiction to try the legal disputes, if any.
35. The organizer should ensure that the safety and integrity of the Field of Play area during the booking period.
36. PE & Sports Dept. CSJMU, Kanpur reserves the right to refuse/cancel the booking without assigning any reason.
37. The charges are subject to revision from time to time. It will be binding on the organizer to pay the revised tariff from the day it is made applicable.

ADMINISTRATOR

UNDERTAKING

I/We have read and understood the terms and conditions mentioned above at **Sl. No. 1 to 38**, after having accepting these terms and conditions, I/we am/are depositing the booking charges.

To be signed by the Organizer

ORGANIZER

Name of the signing authority_____

On behalf of_____



Chhatrapati Shahu Ji Maharaj University, Kanpur

APPLICATION FORM SEEKING BOOKING OF FACILITIES IN THE DEPARTMENT OF PHYSICAL EDUCATION & SPORTS

PART – I

(To be filled in by the applicant)

1.	Name of the applicant (individual/organization) (in CAPITAL letters)	
2.	Particulars of the facility sought (Auditorium, grounds etc.)	
3.	Date(s) and time of required facility.	Date Time From.....AM/PM To.....AM/PM
4.	Purpose of required facility.	
5.	Nature of proposed event/program. (Political and religious programs are not allowed)	Commercial / Non-commercial / Personal
6.	Details of tickets/entry fee levied for event/program	
7.	Number of persons expected to be in the campus during use of required facility.	
8.	Any other information.	

DECLARATION

I/we hereby declare that:

- The information furnished above is true and correct to the best of our/my knowledge and nothing is concealed therefrom.
- This application is made bona fide, only for the purposes mentioned in this application.
- I am aware that the amount once deposited on account of this reservation is non-refundable.
- We will abide by the rules of the Institute governing such reservations.
- The parking of vehicles will be ensured at the designated place only.
- We undertake to use the reserved facility / accommodation in a proper and dignified manner and there shall not be any prohibited activity in any manner whatsoever and upon finding the same, the Institute is free to take any appropriate action against the applicant.
- (Applicable for Multipurpose Hall only) - We are aware that there is security deposit of Rs. 5,000/- for the Multipurpose Hall reservation, which is refundable on satisfaction of the Institute that (a) no violation of conditions is done, (b) no eatables were used inside the Multipurpose Hall, and (c) there is no damage/loss to the property of the Institute.

Date: __

Place: _____

PART – II

FOR OFFICE USE ONLY

Approved on payment / not approved.

Secretary (Sports-Council)

Registrar

Vice Chancellor

Fee Structure

S.N.	Discipline	Fees under scheme Come & Play (Under 16 years)	Fees under scheme Pay & Play (Above 16 years)
1.	Athletics,	Rs. 500/- per month	Rs. 800/- per month
2.	Boxing, Taekwondo, Judo, Wrestling	Rs. 500/- per month	Rs. 800/- per month
3.	Basketball,	Rs. 500/- per month	Rs. 800/- per month
4.	Gymnastics,	-	-
5.	Hockey,	Rs.400/- per month	Rs.700/- per month
6.	Cricket	Rs.1000/- per month	Rs.2000/- per month
7.	Handball	Rs.300/- per month	Rs.500/- per month
8.	Volleyball,	Rs.500/- per month	Rs.1000/- per month
9.	Yoga,	Rs. 250/- per month	Rs. 400/- per month
10.	Table Tennis,	Rs. 400/- per month	Rs. 800/- per month
11.	Lawn Tennis,	Rs. 750/- per month	Rs. 1250/- per month
12.	Swimming	Rs. 600/- per month	Rs. 1200/- per month
13.	Indigenous Games (Kho-Kho & Kabaddi)	Rs. 500/- per month	Rs. 800/- per month
14.	Techno Gym,	Rs.800/- per month	Rs.1000/- per month


REGISTRAR

Chhatrapati Shahu Ji Maharaj University,
Kanpur

